

Division of Social Services

Social Services Block Grant

Intended Use Plan

The Paperwork Reduction Act of 1995 (Pub. L. 104-13). STATEMENT OF PUBLIC BURDEN: Through this information collection, ACF is identifying plans for State use of Social Services Block Grant (SSBG) Funding. The purpose of this information is to identify estimated SSBG expenditures and recipients, as well as the intended geographic location and eligibility considerations for planned services. Information will be used to gain insight on the administration of the SSBG program and to provide support to grantees related to the administration of their SSBG program. Public reporting burden for this collection of information is estimated to average 40 hours per response, including the time for reviewing instructions, gathering and maintaining the data needed, and reviewing the collection of information. This is a mandatory collection of information and is required to retain a benefit [45 C.F.R. §96.74.]. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information subject to the requirements of the Paperwork Reduction Act of 1995, unless it displays a currently valid OMB control number. The OMB # is 0970-0234 and the expiration date is 03/31/2027. If you have any comments on this collection of information, please contact the Office of Community Services, Social Services Block Grant Program via email: SSBG@acf.hhs.gov.

II. Administrative Operations

1. **Administering Agency** Colorado Department of Human Services

2. **Location** Colorado

3. **Mission/Goals of Agency**

The Colorado Department of Human Services' strategic plan helps focus efforts to provide services by identifying six guiding principles:

-Design and deliver high-quality human services that improve the safety, independence and wellbeing of Coloradans.

-Support the whole person, the whole family and the whole community. Our services will be individual- and family-focused, family-driven and community-based.

-Do what's right even when it's hard. Acknowledge errors and learn from them. Foster an environment that allows risk and gives permission to fail.

-Foster equity so all Coloradans have the opportunity to reach their full potential. Ensure individual human rights and work to eliminate discrimination and stigma.

-Actions and words will always reflect our beliefs and values.

-Create and maintain a culture that attracts top talent, improves retention and inspires great work. Foster a vibrant work environment that maintains a culture of learning and excellence.

4. **Description of Financial Operations Systems**

Trails - Colorado Case Management System

CFMS - County Financial Management System

CORE - Colorado Operations Resource Engine

III. Program Planning

1. Planning for Distribution and Use of Funds

Describe the planning process for determining the State's use and distribution of SSBG funds.

This section describes six program areas in which the Colorado Department of Human Services or county departments of social services either provide or purchase social service activities. Included are expected services for SFY 24-25. The program areas are:

1. Program for Adult Protective Services
2. Program for Child Care Assistance
3. CORE-In Home Services
4. Program for Youth-in-Conflict
5. Program for Child Protection
6. Program for Children and Youth in Need of Specialized Services

2. Describe the Characteristics of Individuals to be Served

Include definitions for child, adult, and family; eligibility criteria; and income guidelines.

Child: "Child" means any person from birth to eighteen (18) years of age. To protect children whose physical, mental, or emotional well-being is threatened by the actions or omissions of parents, legal guardians or custodians, or persons responsible for providing out-of-home care, including a foster parent, an employee of a residential child care facility and a provider of family child care or center-based child care. The county shall provide services targeted to achieve the following: children are secure and protected from harm; children have stable, permanent and nurturing living environments; and, when appropriate, children experience family continuity and community connectedness. Services are also provided for families that are enrolled in the Child Welfare Special Circumstance Program.

Adult: An at-risk adult is any person age eighteen (18) or over who is susceptible to abuse, exploitation, or neglect because the individual is unable to perform or obtain services necessary for the individual's health, safety, or welfare, or lacks sufficient understanding or capacity to make or communicate responsible decisions concerning the individual's person or affairs. The Adult Protective Services Program is designed to intervene with or on behalf

3. Public Inspection of Pre-Expenditure Report

Describe how the State made available for public inspection and comment the current Pre-Expenditure Report or revision to the report. Supporting documentation for public inspection is also required. (See V. Appendices, Appendix A: Documentation of public Hearing).

The Colorado Department of Human Services (CDHS) hereby gives notice of the SSBG Report to the citizens of Colorado for review and comment. The report reflects the Department's plans to expend Social Services Block Grant funds for the 2025 state fiscal year, July 1, 2024 through June 30, 2025.

This notice is given pursuant to the requirements of Title XX, Section 2004 of the Social Security Act (as enacted in the Omnibus Budget Reconciliation Act of 1981 [P.L. 97-35] and codified at 42 U.S.C. 1397c). Comments regarding this notice will be accepted through July 30, 2024.

This public notice will be available on <https://cdhs.colorado.gov/> as well as the Office of Child, Youth and Families Newsletter.

IV. Program Operations

Complete one table for each service category provided by the state during the reporting period.

1. Program Operations – Adoption Services

a. Service Category (use uniform definition) – Adoption Services
b. SSBG Goal Preventing or remedying neglect, abuse, or exploitation of children; and preserving, rehabilitating or reuniting families.
c. Description of Services Those services or activities provided to assist in bringing about the adoption of a child.
d. Description of Recipients (eligibility considerations) Recipients of these funds are children, youth and families that need assistance with foster care, protection, adoption, case management, prevention and intervention, and home-based services.
e. Method of Delivery and Geographic Area County Department of Human Services - All 64 County Departments of Human Services provide these services statewide.
f. Partnering State Agency N/A
g. Subgrantee / Service Providers County Department of Human Services

2. Program Operations – Case Management Services

a. Service Category (use uniform definition) – Case Management Services
b. SSBG Goal Preventing or remedying neglect, abuse, or exploitation of children; and preserving, rehabilitating or reuniting families.
c. Description of Services Those services or activities for the arrangement, coordination, and monitoring of services to meet the needs of individuals and families.
d. Description of Recipients (eligibility considerations) Recipients of these funds are children, youth and families that need assistance with foster care, protection, adoption, case management, prevention and intervention, and home-based services.
e. Method of Delivery and Geographic Area County Department of Human Services - All 64 County Departments of Human Services provide these services statewide.
f. Partnering State Agency N/A
g. Subgrantee / Service Providers County Department of Human Services

3. Program Operations – Congregate Meals

a. Service Category (use uniform definition) – Congregate Meals
b. SSBG Goal
c. Description of Services
d. Description of Recipients (eligibility considerations)
e. Method of Delivery and Geographic Area
f. Partnering State Agency
g. Subgrantee / Service Providers

4. Program Operations – Counseling Services

a. Service Category (use uniform definition) – Counseling Services
b. SSBG Goal
c. Description of Services
d. Description of Recipients (eligibility considerations)
e. Method of Delivery and Geographic Area
f. Partnering State Agency
g. Subgrantee / Service Providers

5. Program Operations – Day Care Services – Adults

a. Service Category (use uniform definition) – Day Care Services – Adults
b. SSBG Goal
c. Description of Services
d. Description of Recipients (eligibility considerations)
e. Method of Delivery and Geographic Area
f. Partnering State Agency
g. Subgrantee / Service Providers

6. Program Operations – Day Care Services – Children

a. Service Category (use uniform definition) – Day Care Services – Children
b. SSBG Goal
c. Description of Services
d. Description of Recipients (eligibility considerations)
e. Method of Delivery and Geographic Area
f. Partnering State Agency
g. Subgrantee / Service Providers

7. Program Operations – Education and Training Services

a. Service Category (use uniform definition) – Education and Training Services
b. SSBG Goal Preventing or remedying neglect, abuse, or exploitation of children; and preserving, rehabilitating or reuniting families.
c. Description of Services Those services or activities provided to improve knowledge or daily living skills and to enhance cultural opportunities.
d. Description of Recipients (eligibility considerations) Recipients of these funds are children, youth and families that need assistance with foster care, protection, adoption, case management, prevention and intervention, and home-based services.
e. Method of Delivery and Geographic Area County Department of Human Services - All 64 County Departments of Human Services provide these services statewide.
f. Partnering State Agency N/A
g. Subgrantee / Service Providers County Department of Human Services

8. Program Operations – Employment Services

a. Service Category (use uniform definition) – Employment Services
b. SSBG Goal
c. Description of Services
d. Description of Recipients (eligibility considerations)
e. Method of Delivery and Geographic Area
f. Partnering State Agency
g. Subgrantee / Service Providers

9. Program Operations – Family Planning Services

a. Service Category (use uniform definition) – Family Planning Services
b. SSBG Goal
c. Description of Services
d. Description of Recipients (eligibility considerations)
e. Method of Delivery and Geographic Area
f. Partnering State Agency
g. Subgrantee / Service Providers

10. Program Operations – Foster Care Services for Adults

a. Service Category (use uniform definition) – Foster Care Services for Adults
b. SSBG Goal
c. Description of Services
d. Description of Recipients (eligibility considerations)
e. Method of Delivery and Geographic Area
f. Partnering State Agency
g. Subgrantee / Service Providers

11. Program Operations – Foster Care Services for Children

<p>a. Service Category (use uniform definition) – Prevention and Intervention Services</p>
<p>b. SSBG Goal</p> <p>Preventing or remedying neglect, abuse, or exploitation of children; and preserving, rehabilitating or reuniting families.</p>
<p>c. Description of Services</p> <p>Those services or activities associated with the provision of an alternative family life experience for abused, neglected or dependent children, between birth and the age of majority, on the basis of a court order or a voluntary placement agreement signed by the parent or guardian.</p>
<p>d. Description of Recipients (eligibility considerations)</p> <p>Recipients of these funds are children, youth and families that need assistance with foster care, protection, adoption, case management, prevention and intervention, and home-based services.</p>
<p>e. Method of Delivery and Geographic Area</p> <p>County Department of Human Services - All 64 County Departments of Human Services provide these services statewide.</p>
<p>f. Partnering State Agency</p> <p>N/A</p>
<p>g. Subgrantee / Service Providers</p> <p>County Department of Human Services</p>

12. Program Operations – Health Related and Home Health Services

a. Service Category (use uniform definition) – Health Related and Home Health Services
b. SSBG Goal
c. Description of Services
d. Description of Recipients (eligibility considerations)
e. Method of Delivery and Geographic Area
f. Partnering State Agency
g. Subgrantee / Service Providers

13. Program Operations – Home Based Services

a. Service Category (use uniform definition) – Home Based Services
b. SSBG Goal
c. Description of Services
d. Description of Recipients (eligibility considerations)
e. Method of Delivery and Geographic Area
f. Partnering State Agency
g. Subgrantee / Service Providers

14. Program Operations – Home Delivered Meals

a. Service Category (use uniform definition) – Home Delivered Meals
b. SSBG Goal
c. Description of Services
d. Description of Recipients (eligibility considerations)
e. Method of Delivery and Geographic Area
f. Partnering State Agency
g. Subgrantee / Service Providers

15. Program Operations – Housing Services

a. Service Category (use uniform definition) – Housing Services
b. SSBG Goal
c. Description of Services
d. Description of Recipients (eligibility considerations)
e. Method of Delivery and Geographic Area
f. Partnering State Agency
g. Subgrantee / Service Providers

16. Program Operations – Independent and Transitional Living Services

a. Service Category (use uniform definition) – Independent and Transitional Living Services
b. SSBG Goal
c. Description of Services
d. Description of Recipients (eligibility considerations)
e. Method of Delivery and Geographic Area
f. Partnering State Agency
g. Subgrantee / Service Providers

17. Program Operations – Information and Referral

a. Service Category (use uniform definition) – Information and Referral
b. SSBG Goal
c. Description of Services
d. Description of Recipients (eligibility considerations)
e. Method of Delivery and Geographic Area
f. Partnering State Agency
g. Subgrantee / Service Providers

18. Program Operations – Legal Services

a. Service Category (use uniform definition) – Legal Services
b. SSBG Goal Preventing or remedying neglect, abuse, or exploitation of children; and preserving, rehabilitating or reuniting families.
c. Description of Services Those services or activities provided by a lawyer or other person(s) under the supervision of a lawyer to assist individuals in seeking or obtaining legal help in civil matters such as housing, divorce, child support, guardianship, paternity, and legal separation.
d. Description of Recipients (eligibility considerations) Recipients of these funds are children, youth and families that need assistance with foster care, protection, adoption, case management, prevention and intervention, and home-based services.
e. Method of Delivery and Geographic Area County Department of Human Services - All 64 County Departments of Human Services provide these services statewide.
f. Partnering State Agency N/A
g. Subgrantee / Service Providers County Department of Human Services

19. Program Operations – Pregnancy and Parenting Services for Young Parents

a. Service Category (use uniform definition) – Pregnancy and Parenting Services for Young Parents
b. SSBG Goal
c. Description of Services
d. Description of Recipients (eligibility considerations)
e. Method of Delivery and Geographic Area
f. Partnering State Agency
g. Subgrantee / Service Providers

20. Program Operations – Prevention and Intervention Services

a. Service Category (use uniform definition) – Prevention and Intervention Services
b. SSBG Goal
c. Description of Services
d. Description of Recipients (eligibility considerations)
e. Method of Delivery and Geographic Area
f. Partnering State Agency
g. Subgrantee / Service Providers

21. Program Operations – Protective Services for Adults

<p>a. Service Category (use uniform definition) – Protective Services for Adults</p>
<p>b. SSBG Goal Preventing or remedying neglect, abuse, or exploitation of children; and preserving, rehabilitating or reuniting families.</p>
<p>c. Description of Services Those services or activities designed to prevent or remedy abuse, neglect, or exploitation of adults.</p>
<p>d. Description of Recipients (eligibility considerations) Recipients of these funds are children, youth and families that need assistance with foster care, protection, adoption, case management, prevention and intervention, and home-based services.</p>
<p>e. Method of Delivery and Geographic Area County Department of Human Services - All 64 County Departments of Human Services provide these services statewide.</p>
<p>f. Partnering State Agency N/A</p>
<p>g. Subgrantee / Service Providers County Department of Human Services</p>

22. Program Operations – Protective Services for Children

a. Service Category (use uniform definition) – Protective Services for Children
b. SSBG Goal
c. Description of Services
d. Description of Recipients (eligibility considerations)
e. Method of Delivery and Geographic Area
f. Partnering State Agency
g. Subgrantee / Service Providers

23. Program Operations – Recreational Services

a. Service Category (use uniform definition) – Recreational Services
b. SSBG Goal
c. Description of Services
d. Description of Recipients (eligibility considerations)
e. Method of Delivery and Geographic Area
f. Partnering State Agency
g. Subgrantee / Service Providers

24. Program Operations – Residential Treatment Services

a. Service Category (use uniform definition) – Residential Treatment Services
b. SSBG Goal
c. Description of Services
d. Description of Recipients (eligibility considerations)
e. Method of Delivery and Geographic Area
f. Partnering State Agency
g. Subgrantee / Service Providers

25. Program Operations – Special Services for Persons with Developmental or Physical

a. Service Category (use uniform definition) – Special Services for Persons with Developmental or Physical
b. SSBG Goal
c. Description of Services
d. Description of Recipients (eligibility considerations)
e. Method of Delivery and Geographic Area
f. Partnering State Agency
g. Subgrantee / Service Providers

26. Program Operations – Special Services for Youth Involved in or at Risk of Involvement with Criminal Activity

a. Service Category (use uniform definition) – Special Services for Youth Involved in or at Risk of Involvement with Criminal Activity
b. SSBG Goal
c. Description of Services
d. Description of Recipients (eligibility considerations)
e. Method of Delivery and Geographic Area
f. Partnering State Agency
g. Subgrantee / Service Providers

27. Program Operations – Substance Abuse Services

a. Service Category (use uniform definition) – Substance Abuse Services
b. SSBG Goal
c. Description of Services
d. Description of Recipients (eligibility considerations)
e. Method of Delivery and Geographic Area
f. Partnering State Agency
g. Subgrantee / Service Providers

28. Program Operations – Transportation Services

a. Service Category (use uniform definition) – Transportation Services
b. SSBG Goal
c. Description of Services
d. Description of Recipients (eligibility considerations)
e. Method of Delivery and Geographic Area
f. Partnering State Agency
g. Subgrantee / Service Providers

29. Program Operations – Other Services

a. Service Category (use uniform definition) – Other Services
b. SSBG Goal Preventing or remedying neglect, abuse, or exploitation of children; and preserving, rehabilitating or reuniting families.
c. Description of Services Other services are Information Technology (IT) based costs that include email, data storage, IT security, desk side support and IT systems
d. Description of Recipients (eligibility considerations) Recipients of these funds are children, youth and families that need assistance with foster care, protection, adoption, case management, prevention and intervention, and home-based services.
e. Method of Delivery and Geographic Area County Department of Human Services - All 64 County Departments of Human Services provide these services statewide.
f. Partnering State Agency N/A
g. Subgrantee / Service Providers County Department of Human Services

V. Appendices

Appendix A: Documentation of Public Hearing

Attach documentation of public hearing, such as public hearing notices, websites, electronic correspondence, letters, newspaper articles, etc.

Appendix B: Certifications

Attach signed copies of the following certifications

1. Drug-Free Workplace Requirements
2. Environmental Tobacco Smoke
3. Lobbying
4. Debarment, Suspension and Other Responsibility Matters

Appendix C: Proof of Audit

Federal regulations state that: "Each State shall, not less often than every two years, audit its expenditures from amounts received (or transferred for use) under this title...Within 30 days following the completion of each audit, the State shall submit a copy of that audit to the legislature of the State and to the Secretary." (Sec. 2006 [42 U.S.C. 1397a, Sec. 2006]).

Provide a copy or link to the most recent audit, or a description of the audit that specifies when the audit occurred and summarizes the results of the audit.

Appendix D: SF 424M

Scanned copy must be uploaded with application

Appendix E: Federal Financial Report (FFR) For SF-425 Federal Financial Reporting (FFR) Form SF-425

Scanned copy must be uploaded with the Intended Use Plan

Appendix F: TANF ACF-196R form

Scanned copy must be uploaded with the Intended Use Plan