Recruitment and Retention
Local Innovation Fund
September 7, 2018
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Today’s Agenda

1. Same program. New name.
2. Deadlines
3. Reporting requirements
4. Cost reimbursement
5. How to use funding
6. Questions
Same program. New name.

- The Recruitment and Retention Grants are now called the Recruitment and Retention Local Innovation Fund.

- Name change is a more accurate reflection of the program’s cost reimbursement model. This is not a grant program.

- Counties and CPAs are the only groups eligible.

- Apply online at CO4Kids.org/SFY19LocalInnovationFund.

- IM-OCYF-2018-0013
Deadlines

October 9, 2018 - Deadline to submit application and signature page

- Fund recipients will be notified of their award amount by October 19, 2018

February 1, 2019 - progress report due for select counties

April 30, 2019 - Completion of effort/activity

May 6, 2019 - Expenditures entered into CFMS (counties)

May 6, 2019 - Submit invoice for expenditures to CDHS (CPAs)

May 15, 2019 - Submit article and complete survey
Reporting requirements

Complete a short online survey

- Was your effort/activity retention or recruitment focused?
- How many people?
- SMART goal
- Summary article
Reporting requirements - what is no longer needed

Based on your feedback ...

- No more participate evaluation forms, although we encourage you to get feedback from your families
- No more evaluation compilation form
- No more final summary evaluation report
Summary Article

Sample article is available on CO4Kids.org/LGBTQFBLiveRecap

Include:

• Lessons learned/improvements for next time

• Data and impact

• Why this was/was not a success

• Some of these may be shared publically on CO4Kids.org; however, we are not asking you to give away “top secret” details.
Reporting requirements for select counties and CPAs

Last year, more than 1/3 of funding recipients failed to submit all of the required documentation.

These counties and CPAs will be required to submit an progress update by February 1, 2019.

Your award letter will indicate if this requirement applies to you.

Updates can be sent to mary.gerlach@state.co.us
How does cost reimbursement work?

Local Innovation Fund recipients must incur the cost of their work and then seek reimbursement.

Counties
Submit expenses through CFMS

Child Placement Agencies
Invoice the Colorado Department of Human Services for the costs.

Invoices may be submit as often as you’d like. Allow 30 days for payment.
Questions so far?

Questions? mary.gerlach@state.co.us
What can I use the funding for?

1. Align with your diligent recruitment plans
2. If you’ve done this before, explain how you are strengthening this effort
3. Ask for what you need
4. Collaboration is encouraged, but not required
5. Take pictures!
Suggestions

1. Staff training
2. Advertising
3. Festivals & community events
4. Marketing materials
5. Photography & design services
6. Website improvements
More suggestions

1. Gift cards
2. Special holiday events
3. Family appreciation
4. Child care
5. Museum passes
6. Thank your helpers
7. New this year: Home Studies
Resources already available
Posters available for free through CO4Kids.org/tools-and-education/awareness-materials

Use Local Innovation Funds to customize state marketing materials for your county.
Questions?
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